



VACANCY ANNOUNCEMENT- Senior Officer, Programs and Research- AWARD

About AWARD

African Women in Agricultural Research and Development (AWARD) is working towards more inclusive, agriculture-driven prosperity for Africa. AWARD invests in African women scientists, research institutions, and the agribusiness sector by supporting the development and upscaling of agricultural innovations with the potential to bridge the gender gap in African agriculture.

Four initiatives form the core of AWARD's work:

- The AWARD Fellowship is a 2-year career development fellowship investing in science, leadership and mentoring skills for continent's leading women agricultural scientists.
- Gender Responsive Agricultural Research and Development (GRARD) supports African research institutions to enhance gender responsiveness within their research priorities and processes.
- Gender in Agribusiness Investments for Africa (GAIA) supports Ag. Tech innovators whose agribusinesses address the needs and priorities of a diversity of both men and women across the entire agricultural value chain.
- AWARD Training builds the capacity of agricultural researchers and leaders and includes courses and workshops focused on building mentoring, leadership, and gender responsiveness skills.

AWARD is hosted by World Agroforestry Centre, a member of the CGIAR that is headquartered on United Nations Avenue, Nairobi, Kenya.

We invite you to learn more about AWARD and World Agroforestry Centre by accessing our web sites www.awardfellowships.org and www.worldagroforestry.org

About the position:

AWARD seeks to recruit a Senior Officer, Programs and Research to coordinate the design and implementation of AWARD key programs, including activities related to AWARD fellowships initiatives; Gender Responsive Agricultural Research and Development (GRARD); Gender in Agribusiness Investments for Africa (GAIA) and other special initiatives spearheaded by AWARD.

Duties and Responsibilities:

The Senior Officer, Programs and Research is expected to contribute to AWARD programmatic activities through:

His/her support to AWARD fellowship activities – these include:

- Coordinate and oversee overall management of fellowship cycles
- Coordinate fellowship selection process, from call for applications to selection, vetting, and acceptance of fellows;
- Coordinate the mentoring process and activities; and recommend programmatic changes based on M&E findings and other evolving dynamics (e.g. bilingual program set up); and
- Ensure timely and accurate reporting of all fellowship activities including; tracking uptake of activities by participants to enrich internal reports and donor reporting.
- Assist the main team for Pan African Fellowships in the design, and implementation including, organization of the orientation workshops, mentoring activities, documentation of lessons learnt and donor reporting.

His/her support to GRARD activities – These include but are not limited to:

- Support AWARD engagement with selected research institutions implementing GRARD at different phases;
- Support the management of GRARD activities and ensure alignment with other programs (fellowships, training and GAIA) to maximize total impact;
- Contribute to the M&E and Research to translate data and evidence into actionable decisions and compelling reports;
- Cross-cutting research and (gender) analysis – Fellowships, GRARD, GAIA and other special initiatives
- Provide support on research and evaluation efforts, including literature searches, data collection/compilation, entry and analysis
- Provide technical review of research/evaluation concept notes
- Assure methodological soundness of research studies
- Participate in preparation of manuscripts for peer review and presentations for conferences

His/her support to GAIA activities – These include but are not limited to:

- Contribute to the proposal development, resource mobilization processes, plans for implementation and actual implementation;

- Support the reporting process of GAIA activities in conjunction with the Deputy Director, Programs and team.
- Other duties as assigned

Required Academic and Professional Qualifications:

- Advanced university degree (Master's Degree or equivalent) in socio-economic sciences and humanities with a strong focus on gender related studies, development studies or similar field is required.
- At least three (3) years of professional work experience in program/project management related positions and particularly managing gender responsive research projects.
- Fluency in English required; proficiency in French is an advantage

Required Skills and Competencies:

- Demonstrated technical expertise in at least one of the following areas: organizational change, gender in agricultural research, gender research methods, agricultural systems, survey design and interpretation, program evaluation
- Ability to work with various stakeholders and maintain strong networks
- Experience conducting data collection and analysis using both quantitative and qualitative methods
- Demonstrated initiative and ability to prioritize, multi-task and work efficiently in a fast-paced team environment to complete projects with the set deadlines
- Strong analysis/synthesis skills and ability to produce high quality research outputs and other key deliverables
- Strong planning and organizational skills
- Strong oral and written communication skills
- Ability to work with diverse groups
- Self-motivated with excellent interpersonal skills

Terms of offer:

- We offer a collegial, diverse and gender-sensitive working environment, and we encourage applications from qualified women. This position is open to nationals and remunerated on **Local Terms**. The appointment will be for an initial period of **two (2) years**, subject to a six (6) months' probation period.
- How to apply: Interested candidates who meet the above qualifications and experience should send/ email their CVs and cover letter to HumanResources@cgiar.org, not later than **17th April 2018**. Please note that only short-listed applicants meeting the above requirements will be contacted. Please attach your cover letter and CV/Resume (as one document – labelled with your **First Name and Last Name**).